

**TOWN OF FAIR HAVEN, VERMONT
SELECTBOARD
WATER AND SEWER COMMISSIONERS
LIQUOR COMMISSIONERS-CEMETERY COMMISSIONERS
Special Select Board Meeting
November 1, 2016**

Members Present: Robert Richards, Chris Cole, Rod Holzworth II, Dick Frazier, Jeff Sheldon.

Others Present: Town Manager Herb Durfee III, Minute Taker Claire Stanley, John Lulek, Suzanne Dechame.

Call to Order: Chair Bob Richards called the meeting to order at 7:00 p.m. and led the assembly in the Pledge of Allegiance.

Amendments to the Agenda: Mr. Holzworth made a **motion to add** a discussion re: preparation for the November 7th water rates vote informational meeting; seconded by Mr. Cole and passed 5-0-0.

Five Minutes for Public Comment: None

FYE 2018 Draft Budget Discussion Review Discussion, (Finish 010 Preliminary Review):

TREASURER: Lengthy discussion with Suzanne Dechame (Treasurer) re: requested salary increase to \$6,000. Ms. Dechame provided a descriptor for the salary line item including: increased work load; auditor mandated changes in procedure(s); investments earned \$9,967 interest since changing to different bank. The line item was moved to \$6,000 pending further discussion by the Board.

TOWN CLERK: The salary increase reflects a 2.25% (same as Union) negotiated increase; fees are turned in to the General Fund and are not part of the Clerk salary; it is an elected position; salary is set by the Selectboard; in the event of retirement/election results, need to prepare for future salary consideration.

ASSISTANT CLERK: Level funded. Discussion: digitalizing land/vital records using the Restoration Reserve; capacity/status of computers; restoration (can computers handle the load); should plan rotating computer replacement(s).

STREET LIGHTS: Are billed per fixture; anticipate a slight rate increase; discussed proposed park lights (estimate \$125,000, and with funding process still to be discussed); change security lights to LED's for savings, if possible; line item was reduced to \$29,000, pending further review by the Town Manager.

CEMETERY EXPENSES: Reduced 5 – 6% (salaries); tree removal; number of burials (hours spent in grave digging); 40% of lot sales is transferred to Cemetery Trustees to assure perpetual care.

AIR PARK: Increase of \$25,000 to demolish/remove the hangar; discussion included: options; liability if burned.

HEALTH OFFICER: Level funded

ANIMAL CONTROL: Increase of \$200 for salary line item

TRANSFER STATION: Proposed total increase of \$17,243; anticipate increased hauling fees; new customer disposal fees take effect today (Nov. 1st); hauling bid expires June 30, 2017.

BASEBALL: Increase of \$1,573 reflects salary increase, equipment, umpire fees, portable toilets and field maintenance.

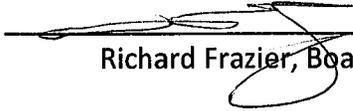
RECREATION DEPARTMENT: Increase of \$8,492 includes Summer Rec program, supplies and anticipated fall soccer. Discussion was need(s) for local youth, yes or no to fall soccer. The Board felt more discussion was needed at a subsequent meeting to decide on fall youth soccer.

SPECIAL EVENTS: Level funded

Preparation for Informational Meeting: Mr. Durfee reviewed the reason for the special water rates vote stating the Board was presented with a petition and decided to put the petition up for vote. If the vote is yes, what is the Board's next step; have already started discussion re: water/sewer rate billing structure; what are options; can non-users be taxed for water/sewer? (yes).

Mr. Frazier moved to **adjourn** at 9:12 p.m.; seconded by Mr. Cole and passed 5-0-0

Respectfully submitted,
Claire Stanley


Richard Frazier, Board Clerk